

Present: Matt Cavalli, Mary Gustas, Katie Harmon, Russell Lauderdale, Dan Pontius,  
Jennifer Smith, Eric Stewart

Absent: Lauren Carney, Tricia Edgell, Juan Ortiz, Carla Sones

KVCC: Rachel Bair, Paige Eagan, Craig Jbara, Vic Ledbetter, Tracy Labadie, Kate Miller,  
Thomas Sutton

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1. Acceptance of Agenda
    - The agenda was accepted as written
  2. Discussion of alternate meeting days for the July 2023 CACT meeting
    - *Please let Kara know your preference - either Friday July 7 or Thursday July 13 (8am).*
  3. Grant Updates
    - Kate Miller
      - MiLEAP
        - i. This program has served over a hundred community members with wrap around services and short-term training
        - ii. Currently delivering some programs at the Northside Association to include Medical Billing and Computer Numerical Control (CNC)
        - iii. Recently signed a formal agreement with the site at Comstock Compass, Health Career Pathways, to continue providing support to those students to cover both tuition and barrier removal
        - iv. Currently seeking more partnerships
        - v. Sterile Processing pilot is wrapping up in a couple weeks with eight participants, the clinical agreement was finalized with Bronson
      - Going Pro Talent Fund
        - i. The second month of funding is now open
      - SNAP Ed
        - i. In May, The Learning Kitchen program will run again; one class for high schoolers and the second for middle schoolers
        - ii. These classes are held virtually with the option to pick up the groceries at the Culinary and Allied Health Building
          - In collaboration with the Food Innovations Center to provide the groceries for this class
        - iii. Recently hired Glenn Noffsinger to to explore interest in the community for expansion of this program
        - iv. Recently attended a conference in East Lansing to meet with other SnapED providers
          - Discussion of the effectiveness of the program versus going directly to the participants
          - Using Data to determine if needs are being met within the participating communities



- Mary Gustas inquired about collaborations with Michigan Manufacturing Technology Center. This entity has access to unique funding streams but are a for profit business. A history of the relationship was shared.

Rachel Bair

- The Sustainable Horticulture Program, which was funded by a grant from the USDA, has already completed two classes this semester
- Currently halfway through a local food promotion grant which is funding the ValleyHub to focus on outreach to local food service providers and other institutions in order to create a market outlet for local farmers
  - i. This program has shown a lot of success with a steady customer base of schools
  - ii. Sales through the ValleyHub are up 31% January – March from of 2022
  - iii. Sales to institutional food providers are up 41% January – March of 2022
  - iv. This year has already seen on onboarding of twelve school districts in addition to Aramark at KVCC, Bronson, Stryker’s cafeteria, etc.
- Currently waiting to receive a decision on a grant that would buy food and give it away

4. Department Updates

Rachel Bair

- Currently supporting credit bearing programs such as Culinary and Horticulture
- The FIC is offering a set of community programming with positive reception from the community
- Foodways Symposium event in partnership with the Kalamazoo Valley Museum celebrating the history and culture around food in the media
- Looking to cover direct costs at the ValleyHub which is considered a social enterprise; currently covered by the college and grants
  - i. Social Mission of the ValleyHub
    - Support the local value chain
    - Demonstration of local and regional value chain work
      - a. Working to provide a national advisory committee regarding food hubs
    - Educational content
      - a. Students working within the ValleyHub
      - b. Creating tools can be used as technical support
        - i. Recently collaborated with the Technical Training Services team at the Groves campus to repair a carrot slicer. In addition to repairs, they improved it to make it safer for the technicians and the food by fabricating the pieces that were needed. They are also working to create a user manual
        - ii. Developing a food supplier program
  - Supported employment – creating an inclusive and educational workplace.
    - a. Currently, working with MRC industries by taking referrals from them.



- b. Partnering with Y.O.U and KRESA to host summer interns on urban farm.

Kate Miller

- Life Enrichment
  - i. is working with schools directly to provide educational opportunities such as Social Justice Through the Hip Hop Lens
    - Focusing on involving parents and teachers
    - Currently formalizing ideas for future trainings
  - ii. This will be the second summer to partner with Gull Lake County Club to offer introductory sailing classes
- Culinary
  - i. In partnership with Harvard Medical School, there is a pilot program currently underway called Culinary Health Education Fundamentals (CHEF) Coaching.
    - A certificate of completion from both Kalamazoo Valley and Harvard will be awarded to successful completers.
    - So far there has been positive feedback with the MiLEAP covering the majority of attendee's class fees
  - ii. The culinary team were able to deliver a culinary skills class for students from The Bureau of Services for Blind Persons.
- Health Careers
  - i. The Phlebotomy Academies have been running with full rosters
  - ii. The Patient Care Academy has returned with three separate cohorts
    - Recently hired Rachel Anderton as a full-time instructor for these programs
    - The Patient Care team were able to work with KRESA to change the start time from the morning to the afternoon, eliminating some attendance obstacles for the students.
  - iii. Implicit Bias Training for Healthcare Workers is being provided for KVCC students
  - iv. The EMS Instructor/Coordinator will run in May with a full roster
- Corporate Training
  - i. The corporate training team has been very busy with Going Pro funded classes.
  - ii. Working on multiple new projects with the Technical Training Services team along with Bill Kring to provide training to Zoetis
  - iii. Custom classes are being designed for Dimplex Thermal and American Axle

Tom Sutton

- Technical Training Services (TTS):
  - i. Wind Turbine Technician Academy
    - The 27<sup>th</sup> Wind Turbine Technician Academy scheduled to begin working in the field
    - Midterms have been completed



- Receiving several applicants for the July 2023 academy
- Recently hired Lief Doezema as a new full time Instructional Manager in TTS
- ii. General Updates
  - Completed the eight-week BZEE training for the Australian student with the last week spent in the field with the WTTA students
    - a. BZEE has asked us to do all their global Train-the-Trainer classes
  - On March 2<sup>nd</sup> the TTS department passed the three-year ISO9001 audit with no finding
  - BZEE also performed their audit with no findings
  - In May there will be a global wind organization audit focusing on instruction
  - Currently waiting on a part to be able to complete the Saginaw Chippewa Tribe Wind Turbine project
  - Developing a program for an unmanned vehicle training program specifically for drones that are used to inspect wind turbines.
    - a. FAA certifications are needed due to the commercial use of the drones
  - Continuing to provide examinations for the telecommunication industry
  - Contacted by Nordex USA to provide technical training in Spain
    - a. Nordex USA visited the academy on April 1<sup>st</sup> to discuss TTS taking over internal technician training
  - There continues to be high demand for technical training support with all instructors at 100% allocation
  - Currently providing forklift operator training to all KVCC employees that require it
  - Providing Fall Protection training for Consumers Energy
  - Collaboration with KAMSC to develop a robotics training program based on feedback from their Gismo event
  - Starting in May the Groves campus will be hosting several JRESA events
  - The TTS department has been invited to participate in the Automaker event in Detroit, utilizing the FANUC robots for the presentation
  - Due to high demand and low capacity, unable to participate in several projects, even if a proposal has been submitted

Vic Ledbetter

- Law Enforcement Training Center (LETC):
  - i. Discussion of recruitment and competing academies
    - There are currently twenty police academies in the State of Michigan
    - State funds have been made available to agencies for academy training which enable exploring programs outside the region all year long
    - Kellogg Community College (KCC) has offered a semester tracking program but has now implemented a regional fulltime program



- Lake Michigan College (LMC) is scheduled to begin offering a full-time program in July 2024
  - a. We have met with LMC, upon their request, to create an MOU for loaning our skid car in support of its initial academy
- ii. Projected enrollment numbers are good for the August 2023 academy
- iii. For the first time, the Expanding Our Horizons program has been provided to, not only the cadets, but to the leaders of agencies such as Sheriffs, Chiefs, City/County Administrators, and organization leaders
  - Buy-in from agency administration is a key step to foster understanding and change
- iv. The Corrections Academy recently completed and remains self-sustaining with consistent enrollment numbers
- v. Currently, working to move the Police Academy program into Canvas for more efficient use of course material and tests

Mark Dunneback (Craig Jbara on behalf of Mark)

- In process of hiring new faculty for ELT, CIS, and AUTO.
- In process of hiring new Director of Nursing / Health Careers Liaison.
- New pilot course for LEN dealing with cyber-crime investigation; LEN 105P (available Fall).
- Developing pilot course for BREW as additional practicum, more time in recipe & product development (available next Winter).
- Changing CUL 100 to blended delivery to better prepare students for ServSafe exam (starting Fall).
- Automotive Department Hosts April 21 Open House 12:00-6:30pm [https://www.kvcc.edu/news/stories/2023-03-30\\_AutoLabOpenHouse.php](https://www.kvcc.edu/news/stories/2023-03-30_AutoLabOpenHouse.php)
- LEN / PA Canvas collaboration (ongoing- training staff next week).

5. General Discussions

- Russ Lauderdale initiated a discussion of a possible collaboration between St Julian Winery and the Culinary/Food Innovations Center programs, including internships
- Katie Harmon proposed a possible collaboration with the FIC regarding safety certifications and exploration of other needed safety measures
- Discussion of price increases at the grocery store and how that might be impacting the local farms with whom the FIC does business

6. Meeting adjourned

**Next Meeting: July 7 or 13 based on Board preference**  
Kalamazoo Valley Groves Campus (*In-Person / Zoom Hybrid*)  
7107 Elm Valley Drive | Kalamazoo MI 49009

